



***VIP Program***  
**Volunteer Guidelines**

Below you will find some guidelines that we hope will help you better understand how you can best minister at MCCS. Please be sure to share your questions or concerns with the staff/faculty member with whom you will be working. You may also contact Mr. Howard with your concerns. We want your service to be a good experience for you and for the students.

- **Dress Code:**
  - Please remember that volunteers should abide by the school dress code while helping at school. Ladies may wear slacks. No jeans please unless doing work specifically outside. Split skirts and shorts are not acceptable in most circumstances.
  - Kitchen volunteers may wear slacks or split skirts.
  
- **Health & Safety:**
  - Please wear rubber gloves supplied by MCCS when handling any body fluids or waste.
  - Be sure to report any health or safety concerns to the classroom teacher or responsible staff member.
  
- **Student Discipline:**
  - Do not tolerate a fresh mouth, misbehavior or other forms of disobedience and disrespect. After telling the student your concerns, report your observations to the classroom teacher or responsible staff member.
  - Since the teacher is responsible for correcting the student, after you have shared your concern with the teacher, please do not talk with other people about a student or particular incident.